

ACCT# _____ (this is your user name in Laredo)
SULLIVAN COUNTY REGISTRY OF DEEDS
14 Main Street
PO Box 448
Newport, NH 03773
(603) 863-2110

LAREDO INTERNET ACCESS APPLICATION

This agreement for internet access to Sullivan County Registry of Deeds Land records using LAREDO

- 1) Billing – You will be invoiced monthly via email
- 2) Payment must be received within 30 days of receipt
- 3) Invoices past due for 60 days or more are subject to suspension
- 4) One time non refundable application fee of \$50.00 payable to Sullivan County
(This does not apply if you have an existing copy account)
- 5) The User of Laredo is responsible for and must provide all equipment necessary to access our data.
- 6) Returned checks will incur a \$25.00 fee (We do not accept Debit or Credit Cards)
- 7) The Registry is not responsible for errors made by the account holder when printing
- 8) A user name and password should be assigned to each Laredo user and should not be shared, as only one user name can be logged in at a time.
- 9) It is your responsibility to notify this office immediately, in writing of any changes made within your organization that may effect your account.
(Organization name change, change in address, contact person, email, telephone number etc.)
- 10) The Registry will assign an account number to you, and you will supply the Registry with your password (the password is not case sensitive)

Date _____ Contact Person _____

Individual / Firm Name _____ Telephone # _____

Address of Individual / Firm _____

Email for monthly billing _____ Contact email if different than monthly billing _____

I HEREBY GIVE AUTHORIZATION FOR A LAREDO ACCOUNT TO BE OPENED AT THE SULLIVAN COUNTY REGISTRY OF DEEDS. I AGREE TO THE TERMS AND CONDITIONS OF THIS APPLICATION.

AUTHORIZED SIGNATURE _____

PRINT NAME _____

PASSWORD _____ no more than 8 characters

Additional Laredo Users

User Name
Assigned by Registry

Password

Employee Name

Authorized signature for additional Laredo users
